



Our History: *In 1997, Spring Board was created by the Aspen Community Foundation to foster leadership and build philanthropy in young people. Today, through the Spring Board Advised Fund at the Aspen Community Foundation, grants are recommended to Roaring Fork Valley nonprofits that encourage community participation in younger generations.*

2011 Grant Application Guidelines

Grantmaking Focus

Spring Board contributes to organizations that support its mission: *“To engage our generation and empower them to invest in their community through charitable giving and volunteerism”*. The Spring Board "generation" is defined as men and women ages 21-35, residing in the Roaring Fork Valley.

Spring Board grants are available to nonprofit organizations that enrich community life in the greater Roaring Fork Valley. The Board will give preference to innovative projects that involve youth or young adults, and foster volunteerism or civic engagement. The maximum grant request considered is \$5,000.

Deadline for Submission

Submit your organization's narrative and supporting materials electronically to info@springboardaspen.org. In the email subject line indicate the name of your organization + “2011 Grant Proposal”. We will also accept hard copies of grant submission including collateral you wish Spring Board to consider at:

**Spring Board Grantmaking Committee
P.O. Box 1925
Aspen, CO 81612**

NOTE: Grant submissions must be complete and received by Spring Board by June 15, 2011.

Grant Review Process

The Board will review all proposals and potentially request final candidates to give 15 minute presentations to the Board. Presentations are scheduled weekday evenings between July 18 and 22. Organizations will be notified of the Board's final decision by Monday, August 1, 2011.

Questions about the 2011 Grant Cycle?

Please email any questions regarding the grant application process to info@springboardaspen.org or call Samantha Hoffmann, Grantmaking Committee Chair, at 970.618.3826.

2011 Grant Application

Narrative

The Spring Board requests the Narrative section be limited to no more than two typed pages.

1. Please describe the project your organization is proposing.
2. How will this project contribute to Spring Board's mission and cultural growth in the community?
3. What is the anticipated number of participants impacted by this project? Please describe the participants served by the project.
4. How is this project unique to the community?
5. What is your organization's fiscal year?
6. Please outline the anticipated budget for this proposed project. Include all other anticipated revenue sources.
7. How will your organization measure the project's success?
8. Please list the name, address, phone, fax and email for the contact person. If the contact person becomes unavailable after the application is submitted, please notify Spring Board of new contact. Applications cannot be considered if Spring Board cannot reach the contact person.

Support Documents – Required Attachments

- Current fiscal year operating budget and balance sheet
- List of current board members and their community affiliations
- List of all staff members involved in the project, their positions, and relevant qualifications
- Copy of 501(c)(3) determination letter