



Our History: *In 1997, Spring Board was created by the Aspen Community Foundation to foster leadership and to build philanthropy in young people. Today, through the Spring Board Advised Fund at the Aspen Community Foundation, grants are recommended to Roaring Fork Valley nonprofits that encourage community participation in younger generations.*

2010 Grant Application Guidelines

Grantmaking Focus

Spring Board funds organizations that support its mission: *“To engage our generation and empower them to invest in their community through charitable giving and volunteerism”* In 2010, Spring Board grants are available to non-profit organizations that enrich community life in the greater Roaring Fork Valley. The board will give preference to innovative projects that involve youth or young adults, and foster volunteerism or civic engagement. The maximum grant request considered is \$5,000.

Deadline for Submission

Please submit your organization’s narrative, and if possible, electronic copies of support documents (budget, staff and board info) by email to info@springboardaspen.org. Please mail any remaining documents (501(c)3 determination letter plus any other information or collateral you wish to submit for consideration) to:

**Spring Board Grantmaking Committee
P.O. Box 1925
Aspen, CO 81612**

Applications are due Saturday, June 12th, 2010. **NOTE:** Applications must be complete on June 12th. This is not a postmark deadline, so please mail information accordingly.

Grant Review Process

The board will review all proposals and potentially ask final candidates to give 15-minute presentations to the board. Presentations will potentially be scheduled for weekday evenings between June 28 and July 2. Organizations will be notified of the board’s final decision by Monday, July 12th.

Questions about the 2010 Grant Cycle?

Please email any questions regarding the grant application process to info@springboardaspen.org or call Laura Makar at 970.300.4989.

2010 Grant Application

Narrative

The Spring Board requests the Narrative section be limited to no more than two typed pages.

1. Please describe the project your organization is proposing.
2. How will this project contribute to the Spring Board's mission and cultural growth in the community?
3. What is the anticipated number of participants to be impacted by this project? Please describe the participants to be served by the project.
4. How is this project unique to the community?
5. What is your organization's fiscal year?
6. Please outline the anticipated budget for this proposed project. Include all other anticipated revenue sources.
7. What will be the measure of this project's success?
8. Please list the name, address, phone, fax and email for the contact person. (If the contact person becomes unavailable after the application is submitted, please notify us of a new contact. Applications cannot be considered if the Spring Board cannot reach the contact person.)

Support Documents – Required Attachments

- Current fiscal year operating budget and balance sheet
- List of current board members and their community affiliations
- List of all staff members involved in the project, their positions, and relevant qualifications
- Copy of 501(c)3 determination letter